

Resolution No. 125/2024
of 29.07.2024 r.
of the Rector
of Medical University of Silesia in Katowice

regarding: introduction of the Regulations of the Ambassadors Program of the Doctoral School of the Medical University of Silesia in Katowice

Pursuant to § 29 section 3 of the Statute of the Medical University of Silesia in Katowice adopted by the Senate of the Medical University of Silesia in Katowice on May 29, 2019 by Resolution No. 31/2019 (i.e. Resolution No. 1/2023 of January 25, 2023), I order the following.

§ 1

I am introducing the Regulations of the Ambassadors Program of the Doctoral School of the Medical University of Silesia in Katowice, the content of which is attached as Annex No.1.

§ 2

The text of this Resolution is to be posted on the University website.

§ 3

I entrust supervision over the implementation of the Order to the Vice-Rector for Science and International Cooperation and the Director of the SUM Doctoral School.

§ 4

The Resolution enters into force on the day of its signing.

Copies to:

- Vice-Rectors,
- Director of the Doctoral School,
- Center for Science and International Cooperation,
- Control and Audit Department,
- Recipient(s).

**REGULATIONS OF THE AMBASSADORS PROGRAM
OF THE DOCTORAL SCHOOL OF THE MEDICAL UNIVERSITY OF SILESIA IN
KATOWICE**

§ 1

Whenever the Regulations mention:

- a) Ambassador – this should be understood as the Ambassador of the SUM Doctoral School,
- b) Program – this should be understood as the SUM Doctoral School Ambassadors Program,
- c) University/SUM this should be understood as the Medical University of Silesia in Katowice,
- d) Committee – this should be understood as the Doctoral School of the Medical University of Silesia,
- e) School – this should be understood as the Doctoral School of the Medical University of Silesia.

§ 2

The aim of the Program is to promote and build a positive image of the SUM Doctoral School among students, doctoral students and candidates for the School.

§ 3

Organisation of the Programme

1. The organiser of the Program is the Doctoral School of the Medical University of Silesia in Katowice.
2. The Program is supervised by the Vice-Rector for Science and International Cooperation of SUM.
3. Substantive supervision over the Program is provided by the Director of the School.
4. The administrative support of the Program is provided by employed of the Section for Doctoral Education of the SUM Science and International Cooperation Center.
5. The Program is addressed to doctoral students of the first and second year of the SUM Doctoral School, as well as students after the third year of education, actively participating in the promotion of the University.

§ 4

Tasks of the Ambassadors of the SUM Doctoral School

The tasks of the Ambassadors include:

- a) ongoing monitoring of events at the University related to the Doctoral School, as well as other interesting initiatives (Conferences, lectures by guests from outside SUM, etc.),

- b) participation in conferences, seminars and other events aimed at representing and disseminating the School's achievements,
- c) supporting activities promoting recruitment to the SUM Doctoral School,
- d) acting as a mentor and providing support to candidates for the school by sharing their experiences and providing assistance to Candidates for the Doctoral School in preparing a recruitment application,
- e) participation in meetings with the School Director, aimed at submitting initiatives to strengthen the image of the University and improve the functioning of the School and enabling reaching as many students and doctoral students as possible.

§ 5

Duties of Ambassadors

The duties of the Ambassadors include:

- a) staying in constant contact and consulting on undertaken action and initiatives with the School Director and employees of the section for Doctoral Education of the SUM Science and International Cooperation Center (telephone, e-mail),
- b) documenting the Project and initiatives they conduct ,
- c) submitting a report on action taken and activities for the School by the end of September of a given academic year.

§ 6

Rights of Ambassadors

The Ambassador has the rights to:

- a) obtain points in the recruitment process to the Doctoral School, as part of organizational, social or charitable activities, in accordance with the principles specified in the relevant Resolution of the Senate,
- b) obtain a certificate confirming the performed function to be presented during the mid-term evaluation,
- c) priority in applying for financing/co-financing of scientific publications under the rules specified at the University,
- d) present the University at various scientific events, which contributes to increasing the visibility of the School,
- e) initiate, process and implement own initiatives and innovative projects for the School,
- f) use the title of Ambassador of the Doctoral School of the Medical University of Silesia in Katowice.

§ 7

Appointment of Ambassadors

1. Recruitment for the Ambassadors takes place at the beginning of each academic year, on the basis of an application which constitutes Appendix No. 1 to the Regulations.
2. The ambassadors are selected by the SUM Doctoral School Ambassadors Program Committee, with the following composition:
 - a) Vice-Rector for Science and International Cooperation,
 - b) Director of the SUM Doctoral School,
 - c) Deputy Chancellor for Research Activities,
 - d) Head of the Section for Doctoral Education,
 - e) Member of the Council of the SUM Doctoral School.
3. When assessing applications, the Committee takes into account previous activities and achievements of the candidate for the Ambassador and planned activities aimed at promoting the School.
4. Persons selected by the Committee receive a written appointment as Ambassadors of the SUM Doctoral School.
5. There is no appeal against the selection and evaluation of the application by the Program Committee.
6. The title of Ambassador is awarded for an academic year.
7. An Ambassador loses his title in the following situations:
 - a) completion of education,
 - b) suspension of education/dean's leave,
 - c) being removed from the list of doctoral students or students.
8. The Ambassador may submit a written resignation from his/her position. The resignation must include a justification.
9. The Director of the Doctoral School reserves the right to dismiss a student/doctoral student from performing the function of Ambassador in the event of failure to fulfill the obligation referred to in § 5.
10. The decision on the dismissal of a student/doctoral student in accordance with section 9 is taken by the Director of the Doctoral School. There is no appeal against the Director's decision.

§ 8

Final Provisions

In all matters not specified in these Regulations, the decision is made by the Director of the Doctoral School in consultation with the Vice-Rector for Science and International Cooperation.

APPLICATION FOR THE SUM DOCTORAL SCHOOL AMBASSADORS PROGRAM

First name and surname	
Address of residence	
E-mail	
Phone number	
Year of education at the Doctoral School/discipline/year and field of study	
Justification (description of achievements, interests, membership in organizations, ect.)	
Planned activities	
Date and signature	

STATEMENTS

1. I consent to the processing of my personal data for the purposes of the Ambassadors Program of the SUM Doctoral School (in accordance with the Act of May 10, 2018 on the protection of personal data (Journal of Laws 2018 item 1000 and in accordance with Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (GDPR).
2. I consent to the use of my image on the SUM website and in social media regarding information and posts related to the Program.

.....
Signature of the doctoral student/student

Assessment of the Doctoral School Ambassadors Program Committee	Justification
<u>Decision</u> Positive/Negative *	

Signatures of the Committee members:

.....

*Delete where not applicable